

**REAL ESTATE APPRAISERS BOARD
MEETING MINUTES
NOVEMBER 1, 2016**

PRESENT: Carl Clementi (*via GoToMeeting*), Jennifer Coates, Thomas Kneesel (*via GoToMeeting*), Steven Miner, Lawrence Nicholson, Henry Simon

STAFF: Tom Ryan, Executive Director; Kimberly Wood, Bureau Assistant; and other DSPS Staff

CALL TO ORDER

Lawrence Nicholson, Chair, called the meeting to order at 9:41 a.m. A quorum of six (6) members was confirmed.

ADOPTION OF AGENDA

MOTION: Steven Miner moved, seconded by Henry Simon, to adopt the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES

MOTION: Henry Simon moved, seconded by Thomas Kneesel, to approve the minutes of August 4, 2016 as published. Motion carried unanimously.

CLOSED SESSION

MOTION: Jennifer Coates moved, seconded by Thomas Kneesel, to convene to Closed Session to deliberate on cases following hearing (§ 19.85(1) (a), Stats.); to consider licensure or certification of individuals (§ 19.85 (1) (b), Stats.); to consider closing disciplinary investigations with administrative warnings (§ 19.85 (1) (b), Stats. and § 440.205, Stats.); to consider individual histories or disciplinary data (§ 19.85 (1) (f), Stats.); and to confer with legal counsel (§ 19.85 (1) (g), Stats.). The Chair read the language of the motion aloud for the record. The vote of each member was ascertained by voice vote. Roll Call Vote: Carl Clementi - yes; Jennifer Coates – yes; Thomas Kneesel – yes; Steven Miner – yes; Lawrence Nicholson – yes; Henry Simon – yes. Motion carried unanimously.

The Board convened into Closed Session at 11:08 a.m.

RECONVENE TO OPEN SESSION

MOTION: Carl Clementi moved, seconded by Thomas Kneesel, to reconvene to Open Session. Motion carried unanimously.

Open Session reconvened at 12:15 p.m.

**VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION,
IF VOTING IS APPROPRIATE**

MOTION: Jennifer Coates moved, seconded by Thomas Kneesel, to affirm all Motions made and Votes taken in Closed Session. Motion carried unanimously.

DIVISION OF LEGAL SERVICES AND COMPLIANCE (DLSC) MATTERS

Administrative Warnings

16 APP 015 – L.M.G.

MOTION: Henry Simon moved, seconded by Jennifer Coates, to issue an Administrative Warning in the matter of 16 APP 015 (L.M.G.). Motion carried unanimously.

Proposed Stipulations, Final Decisions and Orders

MOTION: Jennifer Coates moved, seconded by Henry Simon, to adopt the Findings of Fact, Conclusions of Law, Stipulation and Order, in the following matters:

1. 15 APP 026 and 15 APP 046 – Joan C. Finnell
2. 16 APP 007 – Martin S. Siegel
3. 16 APP 008 – J. Travers Price
4. 16 APP 017 – Geoffrey M. Lasco
5. 16 APP 027 – Howard B. Richter

Motion carried unanimously.

15 APP 031 – Quinlan D. Thomas

MOTION: Henry Simon moved, seconded by Jennifer Coates, to adopt the Findings of Fact, Conclusions of Law, Stipulation and Order, in the matter of Quinlan D. Thomas, DLSC case number 15 APP 031. Motion carried unanimously.

Case Closings

MOTION: Steven Miner moved, seconded by Henry Simon, to close the DLSC cases for the reasons outlined below:

1. 16 APP 019 (G.P.) – Prosecutorial Discretion (P3)
2. 16 APP 022 (G.R.D.) – No Violation
3. 16 APP 023 (D.E.H.) - Prosecutorial Discretion (P1)
4. 16 APP 028 (C.V.S.) – No Violation

Motion carried unanimously.

ADJOURNMENT

MOTION: Steven Miner moved, seconded by Henry Simon, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 12:16 p.m.